



## Music Director Position Description

The Alexandria Singers are proudly celebrating their 50th Anniversary season in 2025, marking five decades of bringing high-quality pops choral music to life. Established in 1975 as “The Alexandria Community Singers” by 16 dedicated residents, this beloved nonprofit organization has grown to over 100 auditioned volunteer members, earning its place as the Washington, DC area’s premier pops chorus. Throughout its history, the Singers have captivated audiences with landmark performances and community engagement programs, cementing their legacy as a vibrant cultural cornerstone in the DC Metro area. The mission of The Alexandria Singers is simple and clear: Artistry, Education, and Service.

We, the members of The Alexandria Singers, are more than a chorus; we are a close-knit community united by our love for music and our shared journey to create unforgettable experiences for our audiences. Our pops chorus is a community of singers from all walks of life, bonded by the joy of harmony and the power of connection.

### Position Overview

The Alexandria Singers are seeking a Music Director who will be responsible for leading our chorus to continue to inspire and uplift the Alexandria community through the power of music. The Music Director must be someone who will lead with care, passion, and creativity— who sees the artistry in every note and values the people behind the music. As The Alexandria Singers Music Director, you will shape our musical vision, bringing fresh ideas and a collaborative spirit to our repertoire, performances, and outreach. You’ll be at the heart of our creative process, working with our collaborative musicians, chorus, soloists, and creative team to deliver inspiring performances. Beyond the music, you’ll guide us with kindness and dedication, ensuring every member feels valued, supported, and encouraged to grow.

This role is about more than directing; it’s about nurturing a community of adult singers with a mastery of teaching, building relationships with other choral organizations, providing educational activities, and creating opportunities that strengthen our connections. If you are ready to lead with heart, inspire with vision, and make a difference in the lives of our members and audiences, we can’t wait to welcome you to our community.

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### Key Responsibilities:

#### Artistic Leadership

- **Repertoire Selection:** Curate diverse, engaging repertoire with input from the Creative Team (Creative Director and Collaborative Pianist) to suit the chorus’s abilities and audience preferences as well as the goals outlined in the Singers’ DEI statement. In addition, oversee feedback and recommendations from members and work collaboratively with the board on alignment of the program with the organization’s goals and mission.
- **Rehearsal and Performance Leadership:** Assume responsibility for the preparation of the chorus to successfully perform at all scheduled concerts and extra gigs. Apply techniques to

teach quality vocal production. Lead all performances, ensuring a polished presentation that reflects the chorus's mission and energy.

- **Soloists, Specialty Acts, and Staff Selection:** Approve or select soloists, specialty acts, collaborative musicians, instrumentalists, and technicians for all events and prepare them for their participation with our repertoire.
- **Small Group Direction:** Develop, rehearse, and conduct select smaller ensemble groups within the choir, as desired or deemed necessary in order to perform at private and public events, with the goal of increased community engagement and performance revenue. Plan and hold sectional rehearsals as needed to increase musical mastery throughout the full ensemble.
- **Tour Planning:** Attend performance tours as Music Director ensuring the same polished presentation that reflects the chorus's mission and energy at home, while abroad. All travel costs will be covered. Tours are typically out of the country every 2–3 years.

### **Collaborative Team Management**

- **Supervision:** Provide guidance and oversight to the Creative Team, including the Collaborative Pianist and Creative Director, fostering collaboration and creativity.
- **Membership:** Participate in all new member auditions as principal adjudicator and collaborate with the Membership team on all new member selections as needed to keep the chorus at the appropriate size. Maintain open lines of communication to all Singers that allow for their overall enjoyment of their membership.
- **Show Logistics:** Collaborate with the Performance VP's and Show Manager's plans to execute performances, ensuring seamless logistics and high-quality productions.
- **Venue Coordination:** Review the Performance VP's selection of and recommendations for rehearsal and performance venues to ensure that they meet the chorus's needs.

### **Organizational Contributions**

- **Board Participation:** Serve as an *ex officio* member of the Board of Directors, contributing insights on music programming and operations while adhering to the Board's policies.
- **Budgeting:** Partner with the Treasurer and budget committee on budgetary costs related to music acquisition, hiring of musicians and other creative staff for performances, and participate in the collaborative budgeting process.
- **Fundraising:** Support the Executive Director, VP of Development, VP of Marketing/Communications, Grants committee chair, and Board members involved in grants and other fundraising initiatives in their efforts to raise money by reviewing grant related activities, participating in video or email campaigns, and attending area events as needed.

### **Performance Objectives & Reviews**

- Establish yearly objectives with the Board President, participate in mid-year and year-end performance reviews, and report progress and outcomes to the Board.

### **Community Engagement**

- Develop relationships with other local arts and choral groups to promote The Alexandria Singers and explore collaborative opportunities, enriching the chorus's reach and impact.

- Coordinate and implement all [choral/music] programming for which we are awarded grant funding, including but not limited to the current “Sing for Your Life” workshops ensuring all requirements, objectives, and outcomes are met. Work with the Board of Directors to develop and lead additional community-focused educational arts programs designed to align with our mission and engage a broader audience within the greater Alexandria area.

### Core Values

- Foster a warm, inclusive environment for all chorus members where everyone feels valued and inspired to share their artistic abilities, regardless of experience level, background, or identity. Embody the principles outlined in the [Singers' DEI statement](#).
- Demonstrate patience, excellent communication, and active listening skills, creating a nurturing and productive atmosphere.

### Qualifications and Skills

- Bachelor's or Master's Degree in Music or Choral Direction preferred.
- Minimum of 5 years of experience directing choruses; experience conducting a chorus with a focus on pops or contemporary music preferred.
- Exceptional leadership, communication, and organizational skills. Proven ability to lead diverse groups and manage multiple priorities.
- Strong understanding of repertoire selection for a pops chorus, balancing technical skill, member satisfaction, and audience engagement.
- Excellent conducting and rehearsal techniques, with the ability to inspire performers of varying skill levels.
- Passionate about creating a positive and inclusive chorus environment.
- Must be able to work in Alexandria, Virginia and surrounding locations.

**Please Apply\* at:** <https://forms.gle/ArrShgW3H6oc48yP6> or email [Apply@alexandriasingers.com](mailto:Apply@alexandriasingers.com) with questions/interest.

\*Our position application is hosted through Google Workspace, which also supports our email and file storage. To ensure secure file uploads (including resumes), Google sign-in or account creation is required. You can use any email address to create a free Google account—it doesn't need to be Gmail.

If your work system blocks Google tools (Drive, Docs, Forms, etc.), you may be able to access this form more easily on a personal device. If you have questions or are unable to log into a Google account, please email us at [apply@alexandriasingers.com](mailto:apply@alexandriasingers.com) for assistance.

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The Alexandria Singers is an equal opportunity employer. All aspects of employment including the decision to hire, promote, discipline, or discharge, will be based on merit, competence, performance, and business needs. We do not discriminate on the basis of race, color, religion, marital status, age, national origin, ancestry, physical or mental disability, medical condition, pregnancy, genetic information, gender, sexual orientation, gender identity or expression, veteran status, or any other status protected under federal, state, or local law. The policies and principles of EEO also apply to the selection and treatment of independent contractors, and any other persons or firms doing business for or with The Alexandria Singers.