

ALEXANDRIA SINGERS

January 16, 2018

Re: Donation for the Alexandria Singers Cabaret Silent Auction

March 24, 2018

As a member of the greater Washington DC community, we are reaching out to your business for donations for our Annual Cabaret and Silent Auction that will be taking place March 24, 2018. The Alexandria Singers is Washington DC's premiere Pops Chorus and this two-performance event (at 2pm and 7:30pm at the Lyceum in Old Town Alexandria) will showcase the talents of our singers in small groups and solo acts. We are looking to enhance these two performances with fun and fabulous silent auction items in order to raise funds for our singers family.

The Cabaret Auction makes up a significant source of funding for our organization and helps support our commitment to inspiring audiences through music in the greater Washington DC area. As a non-profit organization, our mission is to perform American popular and patriotic music; to inspire new generations of singers; to broaden our reach to include all ages within the American culture; and to celebrate this music by presenting it locally, nationally and abroad. Building relationships with and collecting donations from local businesses allows our group to enhance our partnerships with the communities in which we reside.

Our silent auction will take place in an online format, which allows patrons near and far to be exposed to your business, as well as participate in this event. Additionally, we plan on having physical donated items available for viewing at our performance space for our ticket-holders to feast their eyes on and garner further excitement. This is a great opportunity to advertise and give back all in one fell swoop!

The Alexandria Singers is a **tax-exempt non-profit organization** as defined by section **501 ©(3)** of the IRS Code. No goods or services are provided in exchange for this contribution, therefore it is tax deductible under section 170 of the Code. For assistance with your donation record keeping, our Tax-Exempt Identification Number is: 51-0188861. We will be happy to provide you with a receipt for your donation as well. Additional donations are always welcome and can be send online at http://alexandriasingers.com/Auction_Donation.

Thank you for your support. Should you have any questions or need any additional information please contact auction@alexandriasingers.com.

Sincerely,

Gloria C. Gelabert, President

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